**SAMPLE TRIP REPORT**

**Overview of Event:**   
  
The CLEAN WATERWAYS Conference was held at the David L. Lawrence Convention Center in Pittsburgh, PA, and focused on the issues we face regarding spill prevention and response in the inland environment. I had the option to attend all sessions and networking events held at the conference, and all of this was included in my conference registration fee.   
  
**Why Did I Choose To Attend?**  
  
As an environmental and response professional working in the inland environment, it is important to stay up-to-date on best practices and lessons-learned for spill prevention and response and maintain relationships with all parties involved in a response. At CLEAN WATERWAYS, I had the opportunity to connect with professionals from maritime, facilities, rail, pipeline and governmental units during dedicated networking activities, conference sessions, and on the exhibit floor. The opportunity to learn and connect with everyone was invaluable.

**What Sessions Did I Find Most Valuable?**  
  
During the conference, I was able to attend numerous sessions. I was able to focus on topics that directly relate to my position at this facility/organization and find solutions for ongoing projects.

Sessions included:  
  
*<Insert Name, Speaker and Subject - List as many sessions as desired and included detailed descriptions of each one.>*

*Provide a listing of what you learned in the session and how it will apply to your organization.***What Networking Events Were Beneficial?**  
While at CLEAN WATERWAYS, I was able to attend the networking breakfasts, lunch and reception. Those events allowed me to visit with vendors, speakers and other attendees.   
  
*<List specific people, vendors or speakers you interacted with and the benefits of those discussions.>*

**Overall Summary of Conference Experience**  
I was very pleased with my conference attendance and felt it was well worth the registration fee and travel expenses. I learned new solutions and best practice strategies that can be implemented in our facility/organization. In addition, I gained valuable experience that couldn’t be obtained anywhere else.

The networking experience was very beneficial. I was able to speak with several industry experts who provided tips and useful information for my particular dilemmas and work projects, and the exhibit hall provided a friendly, informative place to meet with vendors and view their products and services.  
  
In addition, the meals and refreshment breaks allowed me to save on my travel budget. Overall, I was very pleased with all that I received at CLEAN WATERWAYS and hope to attend again next year.